List of Procedures to Take in Case of Failure

**Freeze the Situation**
- Stop all activities.
- Close off all areas. It is important that nothing is moved.

**Nothing is Too Small to Observe and Record**
- Store all event lists.
- Store all pictures and trends from condition monitoring systems.
- Store all pictures and trends from additional measuring systems.
- Talk to all involved personnel. If possible, record the conversations.

**Take Pictures and Video of**
- The failed equipment.
- All loose parts.
- Secondary damage such as holes in the wall, oil smears, other damaged machines, scratches, oil spots, etc.

**Contact**
- Your insurance company.
- Your supplier.
- If necessary, a third-party investigator.

**Ensure that All Parties are Present at All Times**
- DO NOT LET THE FAILED EQUIPMENT OUT OF YOUR SIGHT.
- Take pictures or video of all situations.
- Be where the failed equipment is being investigated, both on- and off-site.
- Be there when the failed equipment is opened, as the smell can provide crucial information.